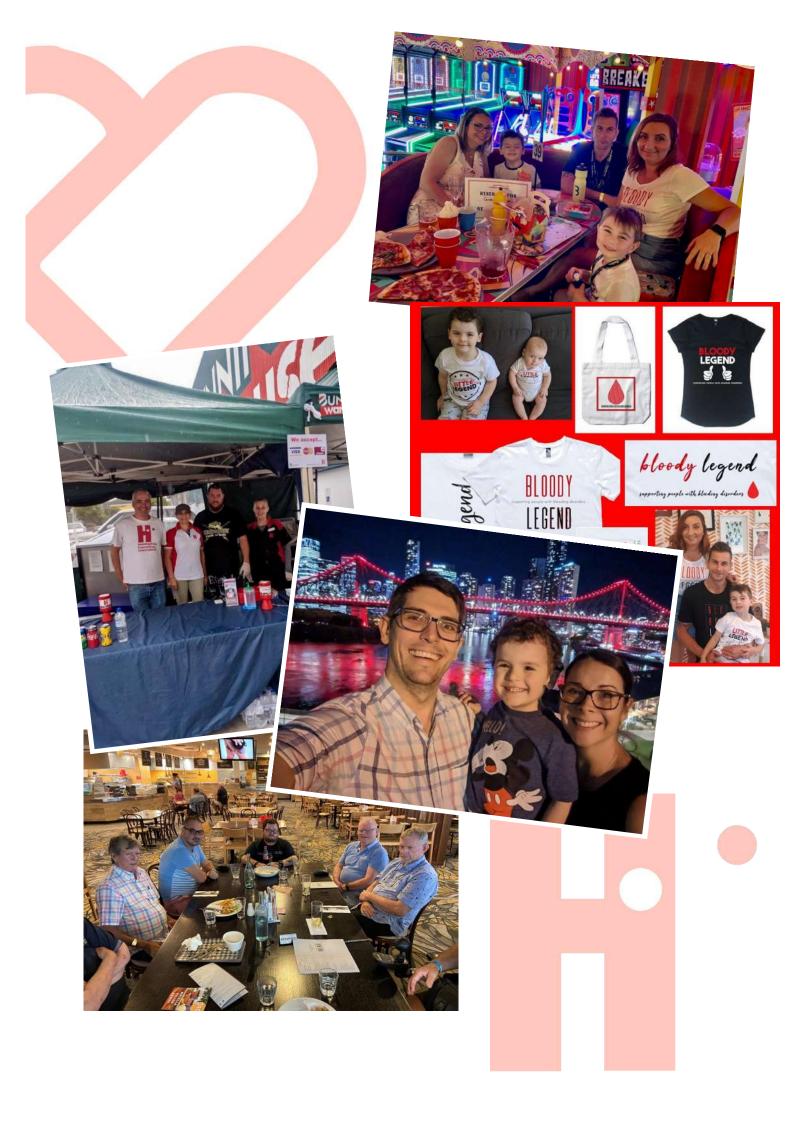
HAEMOPHILIA FOUNDATION QUEENSLAND





HFQ Board Members 2019 / 20

President: Dave Stephenson

Vice President: Robert Weatherall

Treasurer: Adam Lish

Secretary: Lauren Albert

Ordinary Board Members

Belinda Waddell

Charles Eady

Dr Jodie Carris

Leanne Stephenson

Michael Holloway

Michael O'Reily

Shannon Gracey

Patron

The Honourable Mr Paul de Jersey. AC. Governor of Queensland

HFQ Staff 2019 / 20

Manager: Graham Norton Admin Officer: Samantha Williams

Contractors / Consultants

Gigi Lacey (Community Sector Consulting)
Odile Mignot (Accountant)
Don Crombie (Audit)

With special thanks to the following volunteers

Brett Williams

Craig Bardsley

Darian McCrindle

Ian Prescott

James Rogers

Jill Scholes

Dr Melanie Jackson

Shannon Weatheralll

Tony Ciottariello

and the staff of the QHC

and apologies to any volunteers not listed here

Our

Vision

Achieving best outcomes possible for people affected by bleeding disorders

Our

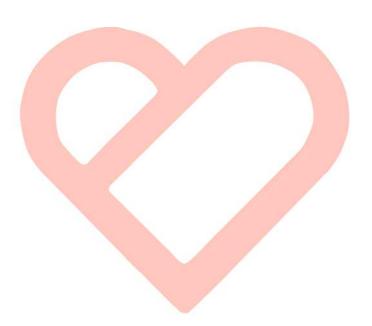
Mission

People with Bleeding Disorders achieving full social participation & wellbeing, through Health Promotion, Education, Representation, and Support.

Our

Values

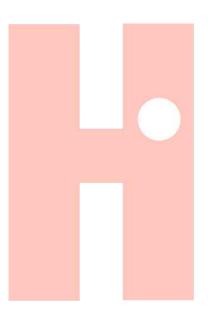
We care for the health and wellbeing of everyone affected by bleeding disorders; we relate everything we do to the needs of everyone affected by bleeding disorders; act with Integrity and respect; make the best use of our resources and are Responsive to the needs and aspirations of our members.



Haemophilia Foundation Queensland Inc

ACTIVITY REPORT

For the year ended 30 June 2020



In Memoriam

We remember our members, friends and volunteers who have died during the year; they have left us with hope and determination: hope that we can provide information and support for our members to lead positive lives and determination to ensure that the tragedies of the past are resolved and will never happen again.

HFQ particularly notes with sadness the passing of Michele Albert (Mother of Lauren and Sam and husband to David) who passed away in August this year. Our condolences to her extended family and loved ones.



From the President

Achieving best outcomes possible for people affected by bleeding disorders.

HFQ's 2019 / 2020 strategic direction has been sailing in the right direction as we continue to ensure positive community outcomes – HFQ continues to be guided by its six key tenants – empowering community, connecting community, representing community with health promotion and support, that's is why we exist. The partnership with Queensland Health Haemophilia Treatment Centre medical teams (Adults & Children's hospitals) is key to working on issues for groups as well as individuals – this is a team approach with Qld Health where we lean on each other to maximise service delivery – the heartbeat of HFQ.

This year we have engaged the community in diverse ways across it's broad demographic (life to death). One major effort which encourages health responsibility is our HFQ newsletter which is highly valued by the community - broad in scope and detail, arguably the best bleeding newsletter in Australia!

Social media stats are up this year as well as community attendance at our events – remember our community is not just made up of those with bleeding conditions but those people that surround the bleeding experience, and it's engaging everyone touched by the bleeding conditions that facilitates HFQ delivering that greater sense of health responsibility, delivering perspectives that can and have led to positive behaviour change -this is especially transformative in one of our youth events, where we use an ANZAC themed fun weekend where parents are not encouraged to attend. Where adventure mixed with peer leadership builds responsibility, independence and social skills – this often allows many younger people to step up and take control by self-infusing factor treatments, simply amazing personal growth!!

Other services targeting the more senior side of community where professional education sessions are mixed in a social setting to often confront life and health matters – essentially leading and discussing health issues, allowing individuals to consider life choices. Feedback is also collected from all meetings which is then fed back into the planning mix (HFQ & Qld Health). It's very satisfying to see behavioural change / choice occurring in the health context, but equally challenging when this does not occur – more work for the HFQ / Qld Health team.

Like many service providers – delivering to regional areas is a significant challenge given the distribution and size of Queensland. Travelling to drivable regionals has seen many people attend which in some cases has led to informal local support groups. In other areas, where we cannot personally attend – we call people, and where the cost benefit exists, we bring them down to events, but this is limited due to costs.

There are many other services – like acknowledging and supporting women affect by bleeding disorders, as well as other important issues such as: Pain; HEP C impact; HIV impact; and more. HFQ also encourages other state foundations to share experiences and ideas - this works to some extent.

Bringing people together in a social setting and including Qld Health professionals has shown to be key to engaging health related issues – this is part of HFQ's holistic approach.

There are a number of people / teams to thank for our success this year:

- The HFQ board for their contributions this is key to success as many heads / experiences / ideas make for much better decisions / service planning.
- The Haemophilia treatment centres at the children's and adult hospitals who are absolutely key to the health partnership.
- To Graham Norton and Sam Williams who work for HFQ who make it all happen, without these key people HFQ could not deliver - thank you Graham & Sam.
- Last but not least is Qld Health who we work with on a near daily basis and who also provide our core funding - remember this is a very expensive condition to treat - part Queensland Government / part Federal Health budgets.



Health Promotion, Representation, Education, Support



From the Manager

The 2019-20 financial year has been bitter-sweet for HFQ. At an organisational level, it has been a year of good achievements, as we moved offices to Gilchrist Avenue, next to RBWH. We also reviewed and updated our operational policies and procedures documents, a somewhat bureaucratic task, but one that will let HFQ function better into the foreseeable future. The board also undertook the development of a new strategic plan which will be used until 2022. However, these achievements have been overshadowed by COVID-19, a human tragedy that has exacted a heavy toll on many people in the Australian community.

Australia may have managed this pandemic better than most countries and Queensland better than some

states. However, the coronavirus forced a strict shutdown and saw us cancelling or postponing many events and it is a reminder that we are still combatting this virus and its impact on our community.

Throughout this pandemic, which was with us for the last five months of this financial year, the health, safety and well-being of our members and staff remained a priority, and we hope you and your families have kept (and continue to keep) safe during these troubled times.



HFQ's new office at 298 Gilchrist Avenue

Governance and Leadership

HFQ is an incorporated association under the associations incorporation act 1981 and has a Board of management comprising 11 board members elected at the last AGM, who were responsible for the governance of the foundation

HFQ is committed to improving the quality of its programs and services through regular evaluation of its practices and through improving funding streams.

Membership of the board currently stands at 11. They are: Adam Lish; Belinda Waddell; Charles Eady; David Stephenson; Dr Jodie Caris; Lauren Albert; Leanne Stephenson; Michael Holloway; Michael O'Reily Shannon Gracey; and Robert Weatherall.

Board Governance Training Day

We appreciate the time and energy demands people have and I thank all board members very much for their contribution. The board meets monthly to consider and adopt reports, monitor operations, expenditure and the implementation of the operational plan, and to make decisions on future planning.

The current board membership comprises a mix of family members and older members who have an interest in the foundation. We always welcome expressions of interest from prospective new board members.

Staff and volunteers.

Graham Norton continued as manager and Sam Williams as Administration Officer, both in a part time capacity.

We continue to call on expert external help where needed and we could not have done everything we did this year without the help of Gigi Lacy (HR and policy advice); Odile Mignot (Accountant) and Don Crombie (Auditor)

The foundation is fortunate to have received the generous support of many volunteers across Queensland and we rely heavily on their goodwill in the delivery of support services to members and their families.

Their support comes in a variety of ways; board members, administration, fundraising, running and hosting events. In particular we thank Tony Ciottariello, Jill Scholes and Brett Williams for their support with the magazine and social media and we thank Darian McCrindle and Craig Bardsley for supporting our youth program. We cannot thank our board and volunteers enough for their loyalty and the supportive role they

play in the successful operation of HFQ and if I have missed anyone in this report please accept my sincere apologies.

HFQ also maintains a very close working relationship with the staff at the RBWH and QCH haemophilia centres. Through their Brisbane based clinics and outreach visits they act as a link to their patients (our members) and identify needs and concerns that we can advocate or intervene on behalf of. QHC staff have also been exceedingly generous in supporting the work of the foundation through direct volunteer roles at our events and through fundraising. Their clinical service is highly valued by HFQ and our members and their involvement greatly enhances our ability to improve the lives and long-term outcomes of people impacted by bleeding disorders.

HFQ continues to support the clinics by providing additional equipment such as a VR Headset to the Paediatric QHC to help them better meet patient needs; and by financially supporting extra activities as required.

But above all, the successes of 2019/20 are thanks to you, our wonderful members, as well as our sponsors, funders, partners, and donors large and small. Your generosity and support of the bleeding disorder community make our work possible. Although we operate in a constantly changing environment, the needs of the community are always our #1 priority. By being involved, you show us what is important. Thank you for continuing to lead the way.

The Year in Review...

Activities and programs of the foundation

The primary focus of the foundation is the support of men, boys and other individuals with an inherited bleeding disorder and their carers, families and others impacted by that bleeding disorder. We do this through the provision of information, referrals, residential weekends, support group activities and emotional support. Our overall goal is to provide a flexible service to meet the varying and complex needs of our community. Support and education services are also offered to other community support services, care providers and health professionals throughout Queensland.

Support group activities and meetings

The coronavirus pandemic cut short the number of events and activities we ran this year, but despite that we ran 8 social support meetings for men (OBE's) with an average attendance of 9 people and we also held 3 brunch meetings for women affected by bleeding disorders with an average attendance 16 people. A series of self-care forums continued to run at the start of this year and the family event for Australia Day at the Archie Brothers Electric Circus was a great success.



OBE Gathering at the Fernvale Bakery

During April, the month that World Haemophilia Day occurs Covid-19 restrictions had taken hold and we were unable to hold the scheduled art event in the RBWH exhibition space, but we were able to get twelve structures and landmarks across Queensland lit red for the day.

During the reporting period the manager travelled to Toowoomba and the Gold Coasts to engage with members about their needs and what level of engagement they want. As many members have extremely busy lives they say they do not have time for social meetings but are keen to participate in specific meetings via tele-health or 'skype' when there is a meeting of interest or concern to them and with the advent of Coronavirus we initiated a regular Zoom meeting for any interested members with some regional members from as far away as Townsville and Grafton participating.

One particularly successful series of events was the women carer wellbeing workshops. There were four workshops held, one in Toowoomba, two in Brisbane and one of the Gold Coast. Most targeted mothers of children with haemophilia and were run by Moana, and one was run by Loretta for partners and wives of adults with haemophilia.

Youth camp

The annual Youth Camp occurred on 21 September 2019 with 15 young people in attendance including the facilitators. This is for boys between the ages of 10-18 and their siblings. Of the target group we had 11 boys with haemophilia, 1 with von Willebrand and 3 girls 2 of whom had the gene for haemophilia. This

camp gives the participants opportunities to make new friends, or interact and strengthen relationship with other young people who have the same challenges and concerns as themselves and it is popular as a repeat activity. The team leaders are older youth or men with haemophilia who provide important mentorship, and this peer support arrangement achieves significant positive outcomes for families.

We were again lucky to have Dr Melanie Jackson conduct several sessions with the young boys on infusion and living with a bleeding disorder. Youth camp continues to evaluate well as evidenced by attracting new participants, the positive feedback forms and the large number of hits on our Facebook posts.

Covid cancellations

The regular Community camp was scheduled to run in April but had to be postponed until October 2020 because of Coronavirus, as was a planned community discussion event that was designed to be part of a member needs assessment process.



Pain Workshop

Communications

The foundation provides up to date information through various communication vectors and resources to inform members and their families about bleeding disorders, services offered by the foundation, and services available in the community that they can access. Information is distributed through the foundation's magazine 'The H factor', our website, face book page, instagram and via mail outs.

Print media and campaigns

Four issues of the H" factor was distributed through the reporting period. Feedback from readers indicates that this continues to be well received and that they value the updates on new research as well as the practical information and personal stories offered

in the regular '5 minutes with Brett' column. If you have a story or want to be interviewed for the magazine please let us know.

The magazine continues to be recognised by our community as a source of high quality, relevant and up-to-date information and news about bleeding disorders. The magazine is part of the suite of communications we employ in reaching our members and we also distributed HFA's 'Gene Therapy for haemophilia' resource and promoted the 'Getting older with a bleeding disorder community report' during the reporting period.

Website and Social Media

The website keeps getting good reports and there was no downtime during the period. Google analytics says there were 1,662 unique users who accessed 5,780 page views during the reporting period and Google analytics says 67% of users were from Australia and of the known locations 59% of total traffic is Queensland specific. Traffic peaked during Bleeding Disorders Awareness Week in October and again during World Haemophili Day with 218 users and was lowest in July 2019 with 87 users.

HFQ continues to seek new communication strategies that work for members and we have been grateful to have a volunteer looking after our Facebook presence because it gives communication options that help us meet people and present information in the way they want it and it also opens up another way for people to contact us. Our reach on Facebook was a mean of 138 views for our posts and because of Covid-19 we increased our posts here and on Instagram in the last six months of the year to almost daily posting's (average 22 per month) encouraging interaction with and between members. Interest in awareness and fundraising activities were the key spikes getting as high at 428 views during Bleeding Disorders Awareness week and 1081 views during World Haemophilia Day.

Electronic media continues to be an important way to reach our members, but like the magazine, our older members and many regional members prefer physical resources and distribution methods.

Education and Support

HFQ remains committed to sourcing and understanding current research and clinical practice for people with inherited bleeding disorders. We maintained our subscription to the WFH Haemophilia Journal and we have a small resource library available for members to access on request. In addition, both Sam and Graham attended training courses and updates to ensure their current knowledge and the



Conference presentation on Ultrasound

support they offer members, and the board is accurate and up to date. They, along with several members also attended the Australian Conference on haemophilia, VWD & rare bleeding disorders that was held at Manly in October 2019. Given the rapid changes in treatment and diagnostic help coming on-stream these gatherings are an important opportunity for our members to meet with health professionals, policy makers, industry representatives and other stakeholders to share information and learn from each other. HFQ contributed to the costs for getting 12 members to that conference.



Wheelchairs from our loan program

Staff and volunteers provided peer based social and emotional support to people affected by a bleeding disorder during the year. These were provided on an individual basis and through family support where home visits, telephone and coffee catch up saw just over one intervention per fortnight. 32 welfare and support requests were received and approved by the board across the financial year

Welfare & Equipment

People with bleeding disorders have not always been able to access well paid jobs and long career paths and the foundation has long been mindful of the increased costs to maintaining optimal health with a bleeding disorder. Our fundraised money allows us to respond with limited financial help where no other support is available. This was done via requests for assistance from the QHC social work and psychological team members.

In the reporting period over \$16,800 was dispensed to meet financial needs and this was in response to 22 individual requests as well as meeting equipment requests from QHC staff and cab-charge and parking costs for patients when it would have otherwise prevented access to clinical services.

We also maintained our wheelchair loan program thanks to a generous grant from the Prescott Family and at the very end of this financial reporting period we were lucky to receive additional financial support from Queensland Health to help members engage in telehealth, and remain socially connected under Covid-19 lockdown. This money will go to purchasing IT equipment and support in the 2020/21 financial year. These programs along with our subsidy's to members for electric razors, medic alert bracelets and orthotic footwear are designed to make daily living easier for our members.

National Body

HFQ has a board representative on the peek federal body Haemophilia Foundation Australia (HFA) and they attended board meetings in person and via Zoom with other state and territory bodies. The current representative is our treasurer, Adam Lish and I thank him for his contribution in this and in the HFQ finances across the year.

Funding and Community Grants

Adequate funding of the foundation is crucial to its success and it is therefore important that we maintain a strong working relationship with our current funding bodies. We acknowledge and thank Queensland Health for their ongoing support of our service through their annual grant. Our current service agreement expires in 2022 but there is a 2 year renewal option so I am pleased to report that we are well funded for our core business for the next few years.

We have been incredibly lucky to receive support for our camp programs in this



HFQ Youth Camp Participants

reporting period from both the Gambling Community Benevolent Fund and the Prescot Family. These funds have ensured that we have been able to run the youth and community camps as low-cost events for members. These residential weekends continue to be successful as a way of addressing support need of families and individuals across the state and we thank the Prescott Family and GCBF for their support.

Despite the support of our camp program, fundraising to meet the needs of individual members continues to be an issue and we thank all members who have helped in this area, especially those who have named us as their Facebook birthday charity which raised over \$1,000.00 last year.

Partnership activities

Close working relationships continue with the QHC staff especially the psycho/social-work team and the manager attends monthly joint meetings where we can feed back to the clinic team anything our members report to us and the clinic teams in turn, let us know of any areas where they think HFQ can better support our members.

During this reporting period the board approved our new strategic plan and reviewed our policy and the procedures manual for currency and compliance issues. HFQ also published and distributed our regular quarterly newsletter and continued to promote event attendance until the coronavirus rules meant we had to cancel or postpone all face-to-face meetings.

Electronic media continues to be an important way to reach our members and our website and social medial platforms increased their reach as a response to the lack of physical meetings because of coronavirus during the period and despite there being no public participation we had twelve structures across Queensland lit red as part of awareness raising on World Haemophilia Day.

We have been tested as an organisation by this pandemic, but the board of management and staff have been equal to the task. What has driven us in these past difficult months has been our passion for improved treatments, services and opportunities for all people with bleeding disorders in Queensland, at a time when we know many of you are experiencing real hardship.

The growth in member engagement highlights the continued loyalty we enjoy from you, which I hope is a

testament to our commitment to responsive services and the increasing relevance of the programs we offer. So, let me

say thank you once again. And, please, stay safe.

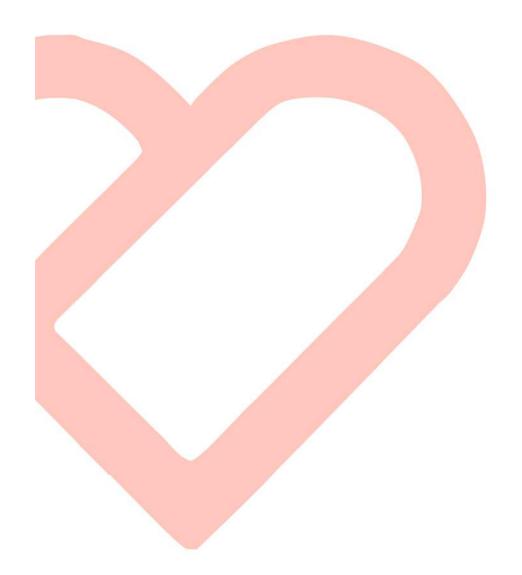
Graham Norton Manager



Haemophilia Foundation Queensland Inc

FINANCIAL REPORT

For the year ended 30 June 2020



From the Treasurer

Treasurer's report for the financial year ending 30 JUNE 2020

My financial report presenting the operating performance and financial position of HFQ as at 30 June 2020 is as follows:

The financial report is a special purpose financial report prepared to satisfy the financial reporting requirements of the Australian Charities and Not-for-profit Commission Act 2012 and the Associations Incorporations Act (*Qld*) 1982 (as amended by the Associations Incorporation and Other Legislation Amendment Act (*Qld*) 2017).

The accounting statements have been prepared on an accruals basis and are based on historical cost. HFQ adopts appropriate internal controls and decision-making policies approved by the Board in carrying out activities, programs, duties and responsibilities of HFQ.

Operating Performance

The 2019-20 financial year saw HFQ continue to utilise detailed forecasting and budgeting planning processes, which allow the organisation to analyse historical costs and formulate a realistic prediction of expected cost, aiding the creation of an appropriate budget for the Board to plan and conduct all of the organisation's operations (events, day-to-day running costs, welfare, etc.).

As treasurer, I believe that this has allowed the Board a better insight into where and how we are spending and which items we are over/under spending on, thus allowing better responsiveness and management of costs as they become realised or extra expenses occur or the reallocation of funds as necessary.

I expect HFQ to continue to maintain financial efficiency and incorporate information, such as the increased grants awarded, to better plan for future expenses, be capable of meeting financial obligations, and be flexible with regard to variable expenses like the welfare HFQ provides among other things.

I would especially like to acknowledge another donation by the Prescott Family Foundation, who have again donated a sum of \$20,000. HFQ would like to thank the Prescott family and we look forward to investing the money into the organisation for the benefit of the community.

HFQ's other investments and grants, along with the Prescott family donation, leaves HFQ in a strong financial position with respect to reserve operating funds as at the conclusion of the 2018/19 financial year. HFQ will continue to plan for the longevity of the organisation in any event government funding were to be in question.

Financial Position

HFQ continues to maintain a stable financial position. Cash at bank has increased by 32% although some of this is grant money held for specific projects. The cash at bank balances total of \$277,247 is sufficient for the total financial obligations.

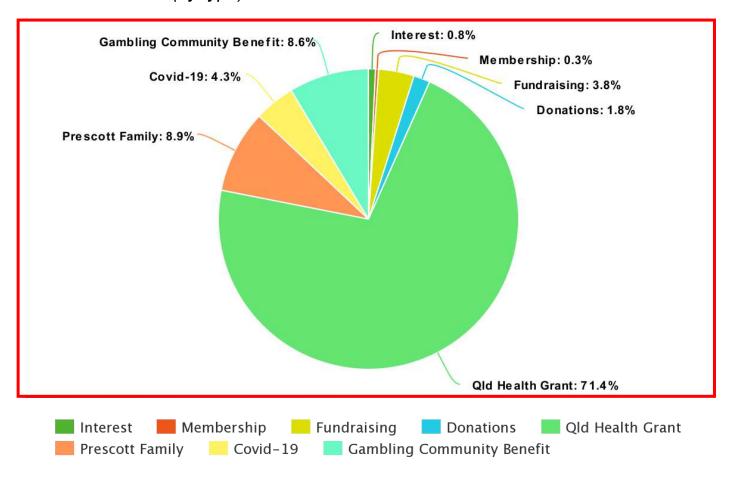
The ongoing support from the Queensland Health grants program enables the Board's objectives and programs to be delivered to the community throughout the year.

In the opinion of the Board the financial reports are in accordance with the Australian Charities and Not-for-profit Commission Act 2012 including;

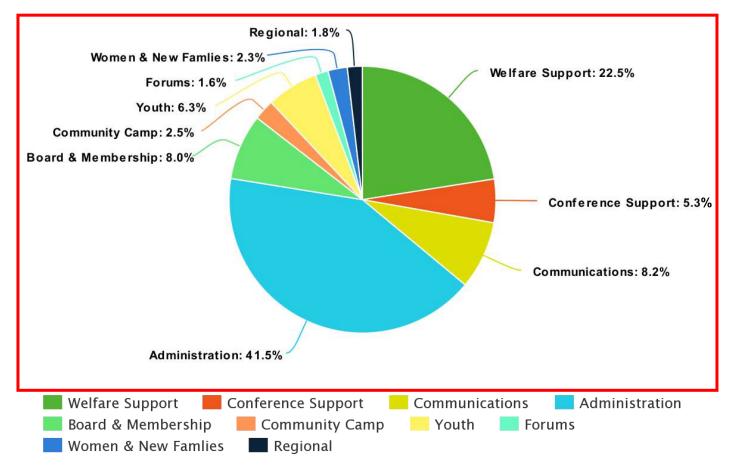
- Presenting a true and fair view of HFQ's financial position as at 30 June 2018 and its performance for the year ended on that date;
- Complying with the Associations Incorporations Act (Qld) 1982 (as amended by the Associations Incorporation and Other Legislation Amendment Act (Qld) 2017) and the Australian Charities and Not-for-profit Commission Act 2012;
- At the time of this statement there are reasonable grounds to believe that HFQ will be able to pay its debts as and when they become due and payable.

Adam Lish Treasurer

Income Sources (by type)



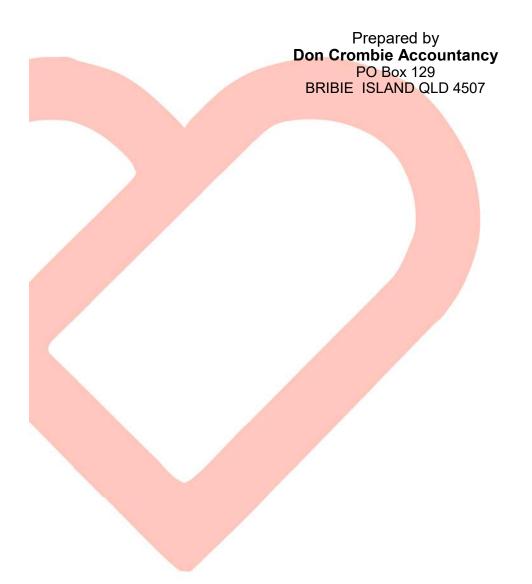
Estimated Project Expenses (by activity)



Haemophilia Foundation Queensland Inc

AUDITED FINANCIAL REPORT

For the year ended 30 June 2020



QUALIFIED AUDITOR'S REPORT

Don Crombie CPA

71 Welsby Parade BRIBIE ISLAND Q 4507

Phone: 07 3408 0011

To The President & Members Haemophilia Foundation Queensland Inc

SCOPE

I have audited the financial affairs of the Haemophilia Foundation Queensland Inc for the period ended 30 June 2020. The members of the committee of the association are responsible for the preparation and presentation of the financial report and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the association.

My audit has been conducted in accordance with Australian Accounting Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures of the financial report and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report is presented fairly in accordance with Australian Accounting Concepts and Standards so as to present a view which is consistent with my understanding of the association's financial position and results of its operations. The audit opinion expressed in this report has been formed on the above basis.

QUALIFICATIONS

As is the case with organisations such as yours, my test of income received has necessarily been confined to transactions within the accounting records.

QUALIFIED AUDIT OPINION

In my opinion, except for the above qualifications, the financial report presents fairly in accordance with Statements of Accounting Concepts and applicable Accounting Standards the financial position at 30 June 2020 and the results of its operations for the period then ended.

Data

Donald S Crombie FCPA

Qt howhii.

Auditor

2:36 PM 16/10/20 Accrual Basis

HAEMOPHILIA FOUNDATION QUEENSLAND INC. Balance Sheet

As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Chequing/Savings	
PayPal	1,525.83
Suncorp Linked AC Term Deposit	7.70
Debit Card	1,473.55
Gov't Account	47,686.05
Society Account	61,873.88
Term Deposit (Suncorp)	164,680.43
Total Chequing/Savings	277,247.44
Total Current Assets	277,247.44
Fixed Assets	
Office furniture/equipment	328.10
Total Fixed Assets	328.10
Other Assets Exce Super paid -Samatha	1,448.24
Total Other Assets	1,448.24
TOTAL ASSETS	279,023.78
LIABILITIES	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
PAYG Withholding	2,664.00
Super Payable	1,664.01
Total Payroll Liabilities	4,328.01
Tax Payable	3,902.00
Total Other Current Liabilities	8,230.01
Total Current Liabilities	8,230.01
TOTAL LIABILITIES	8,230.01
TOTAL ELABERTIES	= 0,200.0
NET ASSE <mark>TS</mark>	270,793.77
EQUITY	
General reserve	•
General reserve Retained Earnings	122,482.3 ⁴ 81,570.06
General reserve	•

Audited Statements. To be read in conjunction with the attached Audit Report.

2:36 PM 16/10/20 Accrual Basis

HAEMOPHILIA FOUNDATION QUEENSLAND INC. Profit & Loss Prev Year Comparison

July 2019 through June 2020

	Jul 19 - Jun 20	Jul 18 - Jun 19
Ordinary Income/Expense		
Income		
Charitable Contributions	24,583.51	29,602.28
Interest received	1,809.80	3,420.66
Membership	701.80	690.87
Other revenue	8,605.78	
Service fees	188,112.80	154,739.00
Total Income	223,813.69	188,452.81
Gross Profit	223,813.69	188,452.81
Expense		
Sundry Expenses	24.12	
Accountancy/Audit fees	3,934.25	3,156.06
Bank Charges	439.48	340.5
Computer Costs	2,074.41	1,518.78
Consultancy fees	90.91	1,027.95
Event Expense		
Member Consultation	462.64	
Residential Program	4,831.92	
Ed Workshop	4,030.69	
Peer Support	5,242.64	
Awareness Programs	236.49	
Total Event Expense	14,804.38	25,790.09

Insurance	702.00	040.74
Employer liability	783.29	810.71
Professional indemnity	1,891.15	1905.1
Sickness and accident	546.74	498
Workers compensation	351.34	377.43
Total Insurance	3,572.52	3,591.24
Meeting Expense	1,725.64	1,869.44
Office Supplies	2,435.24	2,541.06
Payroll Expenses		
Gross Wages & Salaries	78,477.50	74,997.83
Super contrib employees	7,334.41	7,033.13
Total Payroll Expenses	85,811.91	82,030.96
Postage	2,258.95	2,463.66
Printing and stationery	5,100.39	5,070.25
Promotion	394.82	2,066.71
Rent	13,000.00	11,000.00
Subscriptions & memberships	1,173.29	1,019.24
Telephone/Mobile/Internet	998.40	692.23
Training Education	888.64	1,143.16
Travelling expenses	1,157.61	1,928.45
Website Expenses	355.00	538.93
Welfare Assistance		
Health Support	9,827.47	8,090.14
Other Support	7,004.89	224.82
Total Welfare Assistance	16,832.36	8,314.96
Total Expense	157,072.32	156,103.67
Net Ordinary Income	66,741.37	32,349.14
Net Income	66,741.37	32,349.14

