

Minutes of Annual General Meeting – Tuesday 19th October 2021

7.00pm via Zoom Meetings

Meeting Opened: 7:12pm

Quorum Reached - 9 Board Members in attendance over Zoom plus Graham Norton who is a financial member. Graham advised he held 14 Proxy Votes from members making 24 members able to vote on the night.

Apologies: Dr Jodie Caris; Michael Holloway; Steve Russell; Steve Storer; and Brett Williams.

1. Informal Presentation of Presidents Address

David Stephenson gave a talk about various topics including how we may address any COVID 19 vaccine hesitation amongst our community members; what impact COVID 19 may have on travel insurance once international borders re-open (i.e. is COVID 19 covered if you contract it and become ill whilst on holidays overseas). He also spoke about the main priorities envisaged for HFQ during the upcoming year (in particular the *Youth Career Planning & Employment Project*); exciting world-wide research into new treatments for Bleeding Disorders, and his concerns over the unknown timeframe for filling the current vacancies in both Social Worker/Psychologist positions at the Adults & Children's Queensland Haemophilia Centres.

2. Minutes of 2020 AGM

The previous minutes were reviewed by those at the last AGM.

Constitutional Changes was the only issue from the previous minutes requiring action. This was submitted to the Queensland Office of Fair Trading and has now been approved.

Moved that the minutes be accepted: David Stephenson

Seconded: Charles Eddy & Robert Weatherall

All in favour.

3. Reports

a. President's Report presented by David Stephenson and printed in Annual Report.

Moved that the President's report be accepted: David Stephenson

Seconded: Shannon Wandmaker, Charles Eddy & Robert Weatherall

All in favour.

b. Treasurer's Report presented by Adam Lish and printed in Annual Report.

Moved that the Treasurer's report be accepted: Adam Lish

Seconded: Robert Weatherall & Belinda Waddell

All in favour.

c. Secretary's Report presented by Tony Ciottariello.

Tony Ciottariello advised HFQ meets all reporting requirements as per the relevant legislation. And that all insurances etc., are current and adequate for carrying out the business of the foundation. No other secretarial matters to report.

Moved that the Secretary's report be accepted: Tony Ciottariello

Seconded: Robert Weatherall & Belinda Waddell

All in favour.

d. HFA Report presented by Adam Lish

Adam Lish advised that HFA would continue to work on promoting their educational resources, government advocacy, and with more focus to be put towards Women's issues. The Bleeding Disorder's Conference was recently held online. Adam did not attend and asked if anyone had attended. Belinda Waddell stated she did attend the HFA conference, and advised that it was very good and she found it beneficial.

HFA's Annual General Meeting will also be a virtual meeting, to be held on 28th October 2021, so Adam is expecting an update at that time.

Other than that, nothing to report from HFA specifically.

Moved that the HFA report be accepted: Adam Lish

Seconded: Belinda Waddell & Shannon Gracey

All in favour.

4. Nomination of Board Members.

The chair appointed Graham Norton (HFQ Manager) to chair the voting of new board members:

- All board positions were declared vacant
- Six written nominations for ordinary board members and one nomination each for office holder positions were received by Secretary 2 weeks prior to AGM as follows:
 - President - David Stephenson
 - Vice President - Robert Weatherall
 - Secretary - Tony Ciottariello
 - Treasurer - Adam Lish
 - Member - Belinda Waddell
 - Member - Charles Eddy
 - Member - Dr Jodie Caris
 - Member - Leanne Stephenson
 - Member - Shannon Gracey
 - Member - Shannon Wandmaker

Graham also advised that Lauren Green (nee. Albert) has officially resigned from her role as board secretary in August and from the board itself at this AGM due to family commitments. He wished her well and expressed the hope that she would re-join at a later date once her children are a little older.

As there was only one application for each *Executive Position* and the total board member applications was below the maximum allowed by the Constitution, all nominations were approved by acclamation.

Chair returned to David Stephenson as president

5. Auditor Vote

Current Auditor is Don Crombie and Associates of Bribie Island. There was discussion amongst Board Members as to whether we should look into changing Auditors in the future given Don Crombie has been appointed as HFQ's auditor for approximately 10 years. It was agreed that HFQ has no concerns with the current Auditor but perhaps HFQ should investigate other options prior to the next AGM.

Moved that Don Crombie and Associates be retained as HFQ's auditor for the next reporting period: Adam Lish

Seconded: Belinda Waddell & Shannon Gracey

All in favour.

6. Membership Fees.

Decision to maintain or change membership fees.

After some discussion amongst Board Members it was agreed that the *Annual membership fee* is reasonable and should remain the same. However, it was agreed that an increase in the *Lifetime membership fee* was warranted, as there has been no increase to this fee in many years and the current fee of \$100 was considered low.

Therefore, it was proposed that there be an increase in the Lifetime Membership Fee from \$100 to \$200, and this be implemented from **01/07/2022**.

Moved that Lifetime Membership fee increase from **\$100 to \$200** from **01/07/2022**, and Annual Membership fee remain the same: David Stephenson

Seconded: Adam Lish & Shannon Wandmaker

All in favour.

7. Other Business

- **Upcoming HFQ Community Camp numbers.** Graham Norton advised currently the numbers are a little down from last year's camp. Currently there is approximately 58 people attending compared to last year when 100 people attended. A few families have indicated that as the camp falls on Halloween weekend and it is also the Ekka Long Weekend, other plans were already in place. Graham also advised all COVID 19 requirements will be in place for the camp.

Meeting Closed: 8:00pm

Minute Taker: Tony Ciottariello

Signed: _____

David Stephenson (President)

Date: 02/11/2021